

**BROKEN ARROW PUBLIC SCHOOLS**  
*Educating Today*  *Leading Tomorrow*

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: 04/04/2024

Contract/Agreement Vendor:   
Name of Vendor & Contact Person  
  
Vendor Email Address  
  
Describe Contract (Technology, program, consultant-prof Development, etc.)  
*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*  
  
Reason/Audience to benefit  
   
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal **&/or** Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO  
 If yes, Technology Admin:

Cabinet Team Member:

Funding Source:    
Fund/Project OCAS Coding

**Consent**

**Action**

STUCO and the sale of wrist bands will finance this event. Company will set up all equipment and help OMS staff with supervision.

**Summary** *This area must be complete with full explanation of contract*

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



PROPOSAL #24912 FOR Oliver Middle School  
C/O Sarah Vance  
3100 W New Orleans, Broken Arrow, OK, 74011  
Event to take place at 3100 W New Orleans, Broken Arrow, OK, 74011,  
For Event on Friday, May 10, 2024, from 8:00AM to 3:30PM

**Thursday, April 04, 2024**

**EQUIPMENT and/or SERVICES: Meltdown, Mindwinder, Toxic Drop Obstacle Course, Twin Spin, Kapow, Generators for all outlets, Tactical Lasertag (set of 6) w/Inflatable UFO**

Rental Fee	\$	7,450.00	
Discount	( \$	1,370.00	)
Setup/Teardown	\$	475.00	
<b>Total</b>	\$	<b>6,555.00</b>	

A deposit of \$2,622.00 is due within two weeks of the acceptance of this proposal to secure the equipment.

Oliver Middle School would be responsible for providing:

**8-adults** to supervise and operate the equipment

This proposal is good for 14 days from its origination.

Sincerely,  
Danielle Copan

**Brown, Janet L**

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**From:** danielle . <danielle@extremeinflatables.com>  
**Sent:** Tuesday, April 9, 2024 10:30 AM  
**To:** Brown, Janet L  
**Subject:** Re: Extreme Inflatables Contract

**CAUTION:** This email originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

That is completely fine no problem at all.

**Danielle Copan**

danielle@extremeinflatables.com

**Extreme Inflatables**

(405) 878- 0747

On Tuesday, April 9, 2024 at 10:27:30 AM CDT, Brown, Janet L <jlbrown@baschools.org> wrote:

Hello!

We can't pay a deposit and need net 30 days payment terms. Do you agree to these terms?

Janet Brown

Board Clerk

701 South Main Street

Broken Arrow, Oklahoma 74012

(918) 259-5731

[jlbrown@baschools.org](mailto:jlbrown@baschools.org)